

# Town of Pittsford Athletic Field Use Rules & Regulations Form

Pittsford Recreation Department • 585-248-6280

## ATHLETIC FIELD USE MISSION

The athletic fields of the Town of Pittsford are provided for the leisure time pursuits of all residents. Correspondingly, certain policies are needed to ensure proper use and control of the Town of Pittsford athletic fields so that all residents may have fair and equitable access to these facilities.

## ATHLETIC FIELD USE REQUEST PROCESS

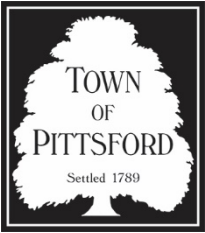
- Submit a Field Use Request Form.
- Submit a Certificate of Insurance naming the Town of Pittsford as additional insured for at least \$1,000,000 in general liability coverage.
- Submit team rosters with current addresses.
- Verification that all coaches and volunteers have gone through training and have been cleared with a background check.
- Upon approval of field use, a field use agreement will be sent confirming final reservations and fees (if applicable).
- Groups are required to inform the Recreation Department if confirmed dates and times are cancelled for any reason.

## ATHLETIC FIELD USE POLICIES

- Reservations must be made for all games and practices.
- Field conditions and maintenance schedules may determine field availability.
- The Town of Pittsford reserves the right to restrict, refuse, or cancel field use for any reason. Examples include:
  1. Unexpected maintenance and repairs
  2. Fields being closed for rest of playing surface or overuse
  3. Use that may cause damage resulting in unsafe playing conditions
  4. Other instances as deemed unsafe and/or harmful to the athletic fields

## TOURNAMENTS AND LARGE EVENTS

- Please contact the Recreation Department for details to host a tournament or large multi-day / multi-field event.



# Town of Pittsford

## Athletic Field Use Information & Fees

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### ATHLETIC FIELD USER CLASSIFICATION

**Fee Code #1: Pittsford Community Partners**

- 80% - 100% of Team Roster is Pittsford Residents
- Proof of Non-Profit Designation

**Fee Code #2: Non-Community Group/For-Profit/Camp**

- 0% - 79% of Team Roster is Pittsford Residents  
AND/OR
- No Proof of Non-Profit Designation

### ATHLETIC FIELD USE FEE STRUCTURE (HOURLY)

	Fee Code #1	Fee Code #2
<b>Turf Rectangle Field</b>	<b>No Fee</b>	<b>\$150</b>
<b>Field Lighting for Turf</b>	<b>No Fee</b>	<b>\$10</b>
<b>Grass Rectangle Field</b>	<b>No Fee</b>	<b>\$40</b>
<b>Diamond Field</b>	<b>No Fee</b>	<b>\$40</b>
<b>Special Lining</b>	<b>\$35 per lining</b>	<b>\$35 per lining</b>

### TOWN OF PITTSFORD ATHLETIC FIELDS

**Thornell Farm Park**

- Turf Rectangle Field with Lights
- Grass Rectangle Fields
- Diamond Fields (60ft base-paths)

**Farm View Park**

- Diamond Field (60ft-70ft-90ft base-paths, fenced)
- Diamond Fields (60ft-70ft base-paths)

**Great Embankment Park**

- Grass Rectangle Fields

**Hopkins Park**

- Grass Rectangle Fields